

**Agenda**  
**Board of Library Trustees**  
**Jonathan Bourne Public Library**  
**19 Sandwich Road, Bourne MA**

**October 13, 2015 5:15 pm**  
**Library Meeting Room**

Call to Order

1. **ACTION ITEM** - Approval of minutes to the September 8, 2015 meeting
2. **ACTION ITEM** – Hoxie group care of front garden.

Old Business

1. Prop 2 1/2 election results regarding impact on library services
2. Long Range Plan
3. Holiday scheduling

Discussion Items

1. Director's Report
2. Personnel
3. Budget
4. Building & Grounds
5. Friends of the Library

Next Meeting

Set future agenda items  
Set date

Adjournment

*Kathryn Tura*  
JBPL Trustee Chair

**TRUSTEES OF THE JONATHAN BOURNE PUBLIC LIBRARY**  
19 Sandwich Road  
Bourne, MA 02532  
**Minutes of the October 13, 2015 Trustees Meeting**  
Jonathan Bourne Public Library

**Trustees Present**

Kathryn Tura  
Kistine Maginnis  
Paul Gately  
Heather DiPaolo  
Stephanie Kelly  
Karl Spilhaus

**Staff Present**

Patrick Marshall

**Guests Present**

Joy Dalton, Friends of the  
Jonathan Bourne Public Library

**Trustees Absent**

None

Chairperson K. Tura called the meeting to order at 5:18 p.m.

Due to a scheduling conflict, the meeting agenda was altered to allow P. Marshall to report before his departure.

**Director's Report** – None

**Budget Report** – None

**Library Long Range Plan and Survey** – P. Marshall provided summary of plan (attached) and reported that Cheryl Bryan will be meeting with library staff on November 9 to lead a discussion on how the plan can be implemented. P. Marshall hopes to have a report of this meeting ready for review at the December trustees meeting.

**Building and Grounds** – P. Marshall reports that work should begin next week and will be done in stages, i.e. painting, flag pole installation, masonry work, cupola repair, etc.

**Personnel** – P. Marshall reported that the cuts to the library budget will begin in the coming months – specifically that beginning November 1, 2015 shorter library hours will be implemented. P. Marshall reported that he is working on the new library hours schedule and will present it to the Board at the next trustees meeting.

P. Marshall also asked trustees to consider the holiday closing schedule for discussion and vote at the November meeting.

**Friends of JBPL** – H. DiPaolo began the discussion by asking whether those in attendance knew whether there were plans for the annual *Christmas in Bourne* event. P. Marshall reported that T. Johnson is planning on having the *Breakfast with Santa* event on December 5 and that Aine Minogue will be performing on December 7. P. Marshall also reported that library staff will not be able to work on the Giving Trees this year and explained that it would only take place if the Friends take over all facets of planning the event. Lastly, K. Tura asked J. Dalton to bring a request to the Friends about funding the cost of installation of lights for the annual tree lighting. A question was raised as to the date for this event – possibly December 4 based upon past years.

**Minutes:** K. Tura moved to accept the minutes of the September 8, 2015 meeting as presented. H. DiPaolo seconded and the motion was carried by unanimous vote.

**Hoxie Center** -- Action item was tabled until the November trustees meeting.

**Next Meeting Date and Agenda Items:** November 17, 2015 at 5:15 p.m. Items to be added to the agenda are:

- Holiday closing schedule for library
- Effects of failure of Proposition 2 ½ override

**Adjournment:** H. DiPaolo moved to adjourn the meeting. The motion was seconded by K. Tura and carried by unanimous vote and the meeting was adjourned at 5:48 p.m.

Respectfully submitted

*Stephanie G. Kelly*